



ICFP
2025

3-6 NOV • BOGOTÁ
COLOMBIA

TheICFP.org | #ICFP2025

ICFP 2025

Mastering Abstract Submission for ICFP 2025

28 January 2025



Meeting Agenda

- Why submit an abstract?
- Types of ICFP abstracts
 - Individual
 - Preformed panels
- How to submit an abstract
- Evaluation criteria
- Tips
- Q&A

Purpose



- Provide a brief overview of the submission process, evaluation criteria, and tips to improve abstracts.
- Our goal is not to provide detailed guidance on differences between research/program/advocacy abstracts which can be found elsewhere

Why Submit an Abstract?



- **Showcase Your Work:** Submitting an abstract allows you to share your findings with peers, gain visibility in your field, and contribute to the advancement of knowledge in your area of expertise.
- **Network and Collaborate:** Presenting at a conference provides opportunities to connect with other researchers, professionals, and industry leaders, fostering collaborations and mentorship opportunities.
- **Receive Feedback:** Sharing your work with an audience of experts and peers allows you to receive constructive feedback, refine your research ideas, and explore new perspectives.

Introduction to ICFP



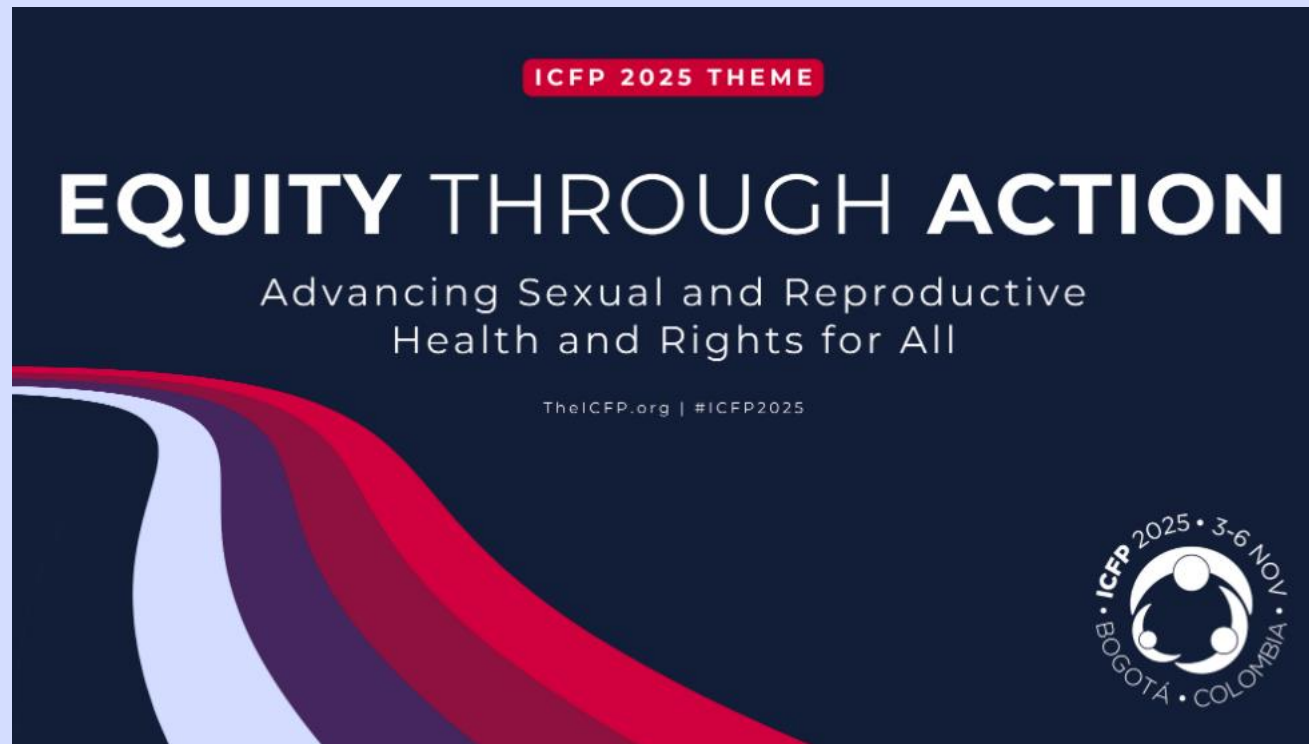
Conference date

3–6 November 2025 | Bogotá,
Colombia

Introduction to ICFP



- Conference Theme



<https://theicfp.org/2025-theme-equity-through-action>

Introduction to ICFP



- Conference Tracks:

Explore the official ICFP 2025 Conference Tracks below:

- | | | |
|---|---|---|
| 1. ICFP 2025 Theme – Equity Through Action: Advancing Sexual and Reproductive Health and Rights for All | 6. Gender and Power Dynamics | 10. Humanitarian Settings and Crises |
| 2. Environment and Climate Change | 7. Access, Integration, Quality, and Technology | 11. Faith and Religion |
| 3. Population and Sustainable Development | 8. Markets, Funding, and Commodity Security | 12. Advances in Measurement and Analytics |
| 4. Social Norms and Behavior Change | 9. Adolescents and Youth | 13. Sexuality and Sexual Health |
| 5. Social Determinants of Reproductive Health Outcomes Across the Life Course | | 14. Overlooked Areas in Sexual and Reproductive Health and Rights |

<https://theicfp.org/2025-conference-tracks>

Two Kinds of Abstracts



- Individual
- Pre-formed panel

Abstracts



- Must select a preferred track, can select one alternative track
- Within each type of abstract, you can submit abstracts that focus on **research, program implementation, or advocacy and accountability**
- Can submit in English, French, or Spanish

Individual



- If accepted, will be one presentation or poster
- After review, track organizers will group accepted individual abstracts into sessions
- More information on individual abstracts can be found at <https://theicfp.org/2025-abstracts>

Sections for Individual Abstract



Research	Program/Best Practice	Advocacy and Accountability
<ul style="list-style-type: none">• Significance/background (200 words max)• Main question/hypothesis (100 words max)• Methodology (location, study design, data source, time frame, sample size, analysis approach) (200 words max)• Results/key findings (250 words max)• Knowledge contribution (250 words max)	<ul style="list-style-type: none">• Significance/background (200 words max)• Program intervention/activity tested (100 words max)• Methodology (location, setting, data source, time frame, intended beneficiaries, participant size, evaluation approach) (200 words max)• Results/key findings (250 words max)• Program implications/lessons (250 words max)	<ul style="list-style-type: none">• Significance/background (200 words max)• Advocacy intervention/activity tested (100 words max)• Methodology (location, setting, data source, time frame, intended decision-maker, intended beneficiaries, participant size, advocacy approach) (200 words max)• Results/key findings (250 words max)• Policy or program implications/lessons (250 words max)

Examples of individual abstracts



- Child Marriage and Contraceptive use in sub-Saharan Africa (Research)
- Youth-led network for sustainable sexual and reproductive health programming (Program implementation)
- How youth involvement influences Sexual Reproductive Health and family planning investments (Advocacy)

Pre-formed panels



- If accepted, these abstracts will form an entire session
- Includes a description of the session and identifies 3-4 speakers and topics to be covered
- Must include individuals from multiple institutions. Should not only cover the work of one project.

Pre-formed panels



- Can be presented in multiple languages but should be submitted in only one language so the entire panel can be reviewed by the same reviewer.
- Panel organizers should complete one submission composed of :
 - 1. Overall panel information
 - 2. Individual descriptions for each panel

Pre-formed panels



- Overall panel information should include panel objectives, description, and research/program/policy implications
- Each individual section should include clearly labeled title, background, methods, results, and conclusions.

Examples from ICFP 2022

Pre-Formed Panels - Research



- Method Bias – Who is to blame?
 - An in-depth exploration of providers programs systems and norms
 - Drivers of Method Bias
 - DMPA-SC Self Injection and method bias
 - The effect of a postpartum IUD program on contraceptive method choice in Tanzania: Results from a cluster-randomized stepped-wedge trial

Examples from ICFP 2022

Pre-Formed Panel – Program Implementation



- Expanding Method Choice: A Case Study of the Unfinished Agenda for Contraceptive Implants
 - Expanding implants access through private sector facilities: experience from Tanzania
 - Understanding and addressing barriers to implant removal: experience from Burkina Faso
 - Delivering quality implant services in humanitarian settings: shifting method mix and meeting demand
 - Introducing implants to the method mix in Humanitarian settings– a perspective from Syria.

Examples from ICFP 2022



Pre-Formed Panel – Advocacy and Accountability

- Evidence-Based Advocacy for Family Planning Budget Accountability
 - Subnational FP Budget Monitoring and Advocacy in Zambia
 - Budget Evidence Strengthens Coalitions and Influences FP2030 Commitments in Uganda
 - FP Budget Scorecard a Game-Changer for Evidence-Based Advocacy in Malawi
 - Multiple Evidence Bases Support Robust Advocacy on Government Funding of Contraceptives in Tanzania

How to Submit an Abstract



1. Create an account/log in
2. Accessing abstracts portal
3. Submitting an individual abstract
4. Submitting a preformed panel
5. Editing or withdrawing your abstracts
6. General information about the conference

1. Create an account/log in



- Link to access the portal
<https://icfp2025.dryfta.com/userlogin/register/login>
- As a new user you start with creating an account.
- If you already have an account, you may sign in using your email and password.
- If you have an account but have forgotten your password, you may recover the password using the “Forgot your password?” icon.
- If you prefer using the platform in French, you may also change the language in the top right corner.
- Click “Continue”, to log in and go to the abstract submission page.

The screenshot shows the login page for ICFP 2025. At the top right, there is a user profile dropdown menu with the name 'Steffany' and a language selector 'EN' highlighted by a red box. Below this is a navigation bar with 'Home', 'My Abstracts', and 'Documents'. The main content area is titled 'Log in to your Dashboard' and 'Welcome to ICFP 2025!'. It contains instructions for new users (with a red arrow pointing to the 'create one here' link) and for existing users. There are input fields for 'Email' and 'Password', a 'CONTINUE' button, and a 'Forgot your Password?' link. Red arrows from the text on the left point to the 'create one here' link, the 'Email' field, the 'CONTINUE' button, and the 'Forgot your Password?' link.

2. Accessing abstracts portal



- Click on “My Abstracts” to access this portal.
- This page allows you to visualize the list of all abstracts associated with your name in the ICFP system.
- You may click “submit abstract” to submit a new abstract.

The screenshot shows the 'My Abstracts' portal interface. At the top left is the ICFP 2025 logo. The navigation bar includes 'Home', 'My Abstracts', and 'Documents'. The user's name 'Steffany' and a language selector 'EN' are in the top right. The main heading is 'My Abstracts'. Below it, a paragraph states: 'Below, you will find a list of your draft abstracts and the abstracts that you have successfully submitted through this platform. At any time, you may withdraw any of the draft or submitted abstracts by clicking on the red "Withdraw" button. Acceptances for ICFP 2025 abstracts will be released on May 27, 2025.' Another paragraph says: 'If your abstract is formally accepted by the conference, you will see a button to confirm or decline your abstract's acceptance. You must confirm your acceptance by July 12, 2025.' At the bottom, there is a green 'Submit Abstract' button, a search bar for 'Search Abstract ID/Title', 'Filter' and 'Reset' buttons, and two dropdown menus for 'Status' and 'Abstract Topic'.

2. Accessing abstracts portal



- This page allows you to select which type of abstract you would like to submit.
- By selecting the type of abstract to submit, you will be prompted to the:

1. Individual abstract
submission form

or

2. Preformed panel
submission form

Submit Abstract

Join us for the 2025 International Conference on Family Planning!

ICFP 2025 invites researchers, practitioners, policymakers, advocates, and young leaders to submit **research, program, and advocacy** abstracts in **English, French, or Spanish** that advance sexual and reproductive health and rights (SRHR) by addressing inequities, highlighting innovations, and showing impact across regions and populations.

The conference theme "**Equity Through Action: Advancing Sexual and Reproductive Health and Rights for All**" calls for innovative solutions and concrete commitments to address health and systemic inequities worldwide.

Abstract submissions will be open from January 15, 2025 to March 15, 2025.

Authors whose individual abstracts and preformed panels are accepted will be notified by May 27, 2025.

1 Abstract Saved 2 Abstract 3 Abstract Assigned 4 Pending Decision

Submission Type*

Individual Abstract (Open) Pre-formed Panel (Open)

On selecting any submission type, the fields associated with the selected Submission type shall display.

Save & submit later Next

3. Submitting individual abstract





- By selecting the individual abstract submission icon you will be prompted to the individual abstract submission form.
- The individual abstract submission form starts with the submission guidelines that can also be **downloaded as a pdf. Click in the word “Here” in your respective language to access it.**
- Click “Next” to continue

Submission Type*

On selecting any submission type, the fields associated with the selected Submission type shall display.

Submission Guidelines

Each abstract should adhere to the maximum word count for each section and follow the respective outlines. Individuals submitting abstracts should ensure they provide sufficient detail for external reviewers to evaluate their work. Click **here** for abstract submission guidelines in English. Click **here** for abstract submission guidelines in French. Click **here** for abstract submission guidelines in Spanish. Click "Next" to continue. 



3. Submitting individual abstract



- **Are you allowed to submit abstracts about work previously published?**
 - Yes, however, we ask that submitters only submit abstracts for work published in either 2024 or 2025.
- **Language**
 - Please select the language in which your individual abstract will be submitted and presented.

Submit your abstract

Has your work been previously published?*

No Yes

If yes, please indicate the date. *
Please consider that abstracts based on published work may be submitted if published in either 2024 or 2025.

📅

In which language will your abstract be submitted and presented? *

English French Spanish

3. Submitting individual abstract



Tracks

- The abstract submission form allows you to select one track. You can also select a second track as your abstract may fit in more than one track.
- Please visit <https://theicfp.org/2025-conference-tracks> to see the list of tracks.
- Click “Next” to continue

Submit your abstract

Submission Track*

Choose a track for your abstract.

Track (Second Choice) - Optional

Abstract Title*

Maximum characters: 255

Previous

Save & submit later

Next

3. Submitting individual abstract



- **Abstract area**

Please select which area your abstract addresses

- Research
- Program/Best Practice
- Advocacy and Accountability

- Click “Next” to continue

Submit your abstract

Which of the following does your abstract address?

- Research Program/Best Practice Advocacy and Accountability

Previous

Save & submit later

Next

3. Submitting individual abstract



Research/Program/Advocacy

- Specific fields are provided for each type of abstracts.
- These fields correspond to the items in the table provided in the abstract submission guidelines.

Which of the following does your abstract address?*

Research
 Program Implementation
 Advocacy

Significance/background*(Up to 200 Words)

Main question/hypothesis*(Up to 100 Words)

Methodology(Up to 200 Words)
Location, design, data source, time frame, sample size, analysis approach

Results/key findings *(Up to 250 Words)

Knowledge contribution *(Up to 250 Words)

3. Submitting individual abstract



Audience Interaction

- Submitters are also given the opportunity to include details, if any, around how they might interact with audience members in their abstract presentation to encourage greater participation

This field is not required.

Submit your abstract

How do you intend, if at all, to interact with the audience during your presentation? **(Up to 200 Words)**

ex. quizzes, polls, etc.

3. Submitting individual abstract



Presentation Format

- Submitters may select any of the three format options they wish to be considered for:
 - Oral presentation
 - Flash presentation
 - Poster presentation

In which of the following formats (Oral, Flash, or Poster) would you agree to present should your abstract be accepted?* (Up to 3 selections)

A flash presentation is a highly interactive group of short oral presentations, break-out poster sessions, and a group discussion.

- Oral Presentation
- Flash Presentation
- Poster Presentation

3. Submitting individual abstract



Additional Questions

The form also asks questions about:

- The age for the presenter. Used for the Junior Researchers' Travel Award call for applications for accepted best scoring abstracts.
- If the abstract is about Colombia or data is from Colombia, the host country of 2025 ICFP.

Is the presenter of the abstract under the age of 35 (by November 3, 2025)?*

No Yes

Is your abstract about Colombia or does it use data from Colombia?*

No Yes

Are you willing to present your abstract as a poster if not selected for oral presentation?*

No Yes

3. Submitting individual abstract



Additional Questions

The form also asks questions about:

- Your anticipated funding needs. Please select the **ONE OPTION** that best aligns with your situation.

- Click “Next” to continue

Please indicate below, your anticipated funding needs to attend ICFP 2025.* (Up to 1 selections)

ICFP 2025 has limited funding to support individuals whose abstracts are accepted to the conference but may receive funding from their organization to attend. Preference will be given to those 35 years of age or below before November 3, 2025. If indicating need for funding, you will be sent an application form within 48 hours of receipt of your abstract acceptance email.

- 1. I anticipate my organization will provide full financial support if accepted for oral presentation or poster presentation.
- 2. I anticipate my organization will provide full financial support if accepted for oral presentation but NOT poster presentation.
- 3. I anticipate my organization will provide only partial financial support, regardless of presentation type.
- 4. I anticipate my organization will not provide any financial support.

Previous

Next

3. Submitting individual abstract



Declarations

To submit your abstract, you must agree to the following declarations:

Declarations

1. *

I understand that it is the intention of ICFP 2025 that all accepted abstract presenters will be able to attend the event in person. These presenters will be given priority for registration.

Yes

2. *

I acknowledge and agree that, by virtue of participation in the 2025 International Conference on Family Planning (ICFP), recorded audio and/or video footage, livestreams, photographs, or other images of my likeness and any scientific presentations that I may present may be recorded or live streamed, or made available to the William H. Gates Sr. Institute (the Institute) to be utilized digitally or in print. I grant to the Institute all rights to recorded audio and/or video footage, photographs, or other images of my likeness and scientific presentations that I make for the perpetual, exclusive and unencumbered right to use, edit, reproduce, distribute, telecast, livestream, publish and otherwise exhibit worldwide, including excerpts, in any and all forms of media now known or hereafter devised. Further, the Johns Hopkins University (JHU) may syndicate or license this content on any platform in any of the above formats, with partners or platforms, present or in the future, of its choosing.

Yes

3. Submitting individual abstract



Adding Co-authors

- The form allows someone to submit on behalf of an author.
- You may add up to 8 co-authors and you may reorder the sequence of co-authors.

Add primary, presenting and co-authors

Here you can add primary, presenting and co-authors for this abstract.

Not an author yourself but submitting on behalf of author/s? Please check this box

Primary Author	Presenting Author	First Name	Last Name	Email Address ^o
<input checked="" type="radio"/>	<input checked="" type="radio"/>	Steffany	Vucetich Valdivia	svuceti1@jh.edu

[Add Co-Author +](#)

On adding a co-submitter, an email would be sent to the co-submitter along with their login credentials so they can log in and update their profile.

3. Submitting individual abstract



Submitting

- To submit your form, after entering your co-authors and finalizing your responses, click “Submit” on the final page.
- The form can be saved at any stage of completion for later submission.
- After you have clicked submit to submit your abstract, the **primary author** can edit the abstract until **March 15, 2025 11:59pm EST**

Previous

Save & submit later

Submit

4. Submitting a preformed panel



- By selecting the preformed panel submission icon, you will be taken to the preformed panel submission form.
- The preformed panel submission form starts with the submission guidelines that can also be **downloaded as a pdf. Click in the word “Here” in your respective language to access it.**
- Click “Next” to continue


Submit Panel Abstracts

Join us for the 2025 International Conference on Family Planning!

ICFP 2025 invites researchers, practitioners, policymakers, advocates, and young leaders to submit **research, program, and advocacy** abstracts in **English, French, or Spanish** that advance sexual and reproductive health and rights (SRHR) by addressing inequities, highlighting innovations, and showing impact across regions and populations.

The conference theme "**Equity Through Action: Advancing Sexual and Reproductive Health and Rights for All**" calls for innovative solutions and concrete commitments to address health and systemic inequities worldwide.

Abstract submissions will be open from January 15, 2025 to March 15, 2025.

Authors whose individual abstracts and preformed panels are accepted will be notified by May 27, 2025. 

Panel Intro



Abstract Saved

Abstract

Abstract Assigned

Pending Decision

Save & submit later

Add Abstract

Remove

Submission Guidelines

Each pre-formed panel submission should be no more than 2,000 words in length, adhering to maximum word count for each section. Individuals submitting a preformed panel should ensure they provide sufficient details for external reviewers to evaluate their work. Click [here](#) for abstract submission guidelines in English. Click [here](#) for abstract submission guidelines in French. Click [here](#) for abstract submission guidelines in Spanish. Click "Next" to continue.

Save & submit later

Next

4. Submitting a preformed panel



Panel introduction form: Track

- The panel introduction form allows you to select only one track.

[Go back to single submission](#)

Submission Track* ⓘ

Select a value

Choose a track for your abstract.

↑

4. Submitting a preformed panel



Panel introduction form: Language


- A preformed panel can be submitted in English, French, and Spanish.
- The panel can be presented in multiple languages but we ask that submission be in only **one** language

In which language will your panel be submitted?*

English French Spanish

In which language will your panel be presented?* (Up to 3 selections)

English
 French
 Spanish



4. Submitting a preformed panel



Panel introduction form: Title, overview & chair

- The panel introduction form allows you to provide the panel title and a panel overview.
- When entering the panel chair information, please make sure the email is correct.
- To prevent errors, the form requires you enter the panel chair email twice with one field as a confirmation.

Panel Title*
Please enter a title for the panel

Panel Overview *
The overview should not exceed 400 words and should include the following: • Panel objectives • Panel description • Research/program/policy implications
(Up to 400 Words)

Panel Chair*

Enter panel chair email*

Please confirm panel chair email*

4. Submitting a preformed panel



Panel introduction form: Co-submitters

- The panel introduction form allows you to add up to four preformed panel co-submitters. Click “Add Co-Submitters” to add authors
- When the co-submitters are added, they are sent an automatic email with sign in details and a link allowing them to submit their respective abstracts.
- If you (the panel chair) are not submitting any abstracts, click “Submit”
- The main preformed panel submitter can also submit all four abstracts of the panel.
- The red “Add Abstract” icon allows you to submit an abstract within a panel.

Add co-submitters

Here you can add co-submitter for this panel who can add abstract to this panel.

First Name	Last Name	Email Address ⁰
Steffany	Vucetich Valdivia	svuceti1@jh.edu

[Add Co-Submitters +](#)

On adding a co-submitter, an email would be sent to the co-submitter along with their login credentials so they can log in and update their profile.

[Save & submit later](#) [Submit](#) [Add Abstract](#)

4. Submitting a preformed panel



Panel introduction form: Co-submitters

- If you are a co-submitter for a panel, you will receive an email from info@theicfp.org inviting you to add your abstract to the panel
- Click on the provided link to sign in and add your abstract within the panel.



Dear Steffany Vucetich,

You have been added as a co-submitter for the following panel for 2025 Preformed Panels Submission:

Panel ID Number: DEEWY46104

Title: Test Panel

Primary Submitter Name: Steffany Vucetich Valdivia

As a panel co-submitter, please sign to add your abstract to this panel at <https://icfp2025.dryfta.com/abstract-submission>

Please note that each added co-author who does not already have an active account receives an email with their new, automatically-generated log-in credentials.

Should you need to contact the conference organizers for any reason, please include your abstract ID number.

Regards,

4. Submitting a preformed panel



Panel introduction form:

- After adding your co-submitters and if you need to add an abstract, please click on “Add Abstract”.
- Remember to submit the abstract before leaving the webpage; otherwise, your co-submitters will not be able to submit their abstracts.

First Name	Last Name	Email Address	Prefix	Organization	Title
Olenka * ^	Vucetich	ole_vuce@hotmail.com			
Steffany	Vucetich Valdivia	svuceti1@jh.edu		Johns Hopkins Bloomberg School Of Public Health	Research Assistant

Cell Phone Number
14106906458

[Add Co-Submitters +](#) [Reorder Submitters](#)

On adding a co-submitter, an email would be sent to the co-submitter along with their login credentials so they can log in and update their profile.

[Save & submit later](#) [Submit](#) [Add Abstract](#)

4. Submitting a preformed panel



Panel introduction form: Co-submitters

- Click on the Panel you would like to add your abstract to

The screenshot shows the ICFP 2025 submission interface. At the top left is the ICFP 2025 logo (Bogotá, Colombia, 3-6 NOV). The top right shows the user's name 'Steffany' and a language selector 'EN'. A red navigation bar contains 'Home', 'My Abstracts', and 'Documents'. Below this is a toolbar with a green 'Submit Abstract' button, a search box for 'Search Abstract ID/Title', and 'Filter' and 'Reset' buttons. There are also input fields for 'Status' and 'Abstract Topic'. The main content area displays a list of panels. A red arrow points to the first panel, 'Test 10932723'. Below the panel title, the details are: 'Abstract ID : ICFP2025140 | Panel ID : DHFME31140 (Panel Intro)' and 'Primary Author : Ms. Olenka Vucetich | Created On : January 24, 2025'. The word 'Submitted' is visible in the bottom right corner of the panel entry.

4. Submitting a preformed panel



Adding panel abstracts

- Click on “Add Abstract”

The screenshot displays a user interface for abstract submission. At the top left is the logo for ICPP 2025, Bogotá, Colombia, with dates 3-6 NOV. The top right shows a user profile for 'Steffany' and a language selector 'EN'. A red navigation bar contains 'Home', 'My Abstracts', and 'Documents'. Below this is a progress bar with four stages: 'Abstract Saved' (checked), 'Yet to submit' (checked), 'Abstract Submitted' (checked), and 'Abstract Assigned' (3). The final stage, 'Pending Decision' (4), is currently active. A large blue arrow points down to a red 'Add Abstract' button. At the bottom left are buttons for 'Generate PDF', 'Back', and 'Activity'.

4. Submitting a preformed panel



Adding panel abstracts

- **Are you allowed to submit abstracts about work previously published?**
 - Yes, however, we ask that submitters only submit abstracts for work published in either 2024 or 2025.

Submit your abstract

Has your work been previously published?*

No Yes

If yes, please indicate the date. *
Please consider that abstracts based on published work may be submitted if published in either 2024 or 2025.



4. Submitting a preformed panel



Adding panel abstracts

- The abstract page form allows you to add the area of your abstract, the abstract title, a summary of 400 words maximum, and how do you intend to interact with your audience.

Submit your abstract

Which of the following does your abstract address?

Research Program/Best Practice Advocacy and Accountability

Abstract Title*

Maximum characters: 255

Background - Methodology - Results, conclusions and policy implications.* (Up to 400 Words)

How do you intend, if at all, to interact with the audience during your presentation? (Up to 200 Words)

ex. quizzes, polls, etc.

4. Submitting a preformed panel



Additional Questions

- Please select the language in which your abstract will be presented.
- For each Abstract you submit under your panel you will be asked about your anticipated funding needs.
- Please select the ONE OPTION that best aligns with your situation.

In which language will your abstract be presented? *

English French Spanish

Please indicate below, your anticipated funding needs to attend ICFP 2025.* (Up to

1 selections)

ICFP 2025 has limited funding to support individuals whose abstracts are accepted to the conference but may receive funding from their organization to attend. Preference will be given to those 35 years of age or below before November 3, 2025. If indicating need for funding, you will be sent an application form within 48 hours of receipt of your abstract acceptance email.

- 1. I anticipate my organization will provide full financial support if accepted for oral presentation or poster presentation.
- 2. I anticipate my organization will provide full financial support if accepted for oral presentation but NOT poster presentation.
- 3. I anticipate my organization will provide only partial financial support, regardless of presentation type.
- 4. I anticipate my organization will not provide any financial support.

4. Submitting a preformed panel



Declarations

- To submit your abstract, you must agree to the declarations below
- Click “Next” to continue

Declarations

1. *

I understand that it is the intention of ICFP 2025 that all accepted abstract presenters will be able to attend the event in person. These presenters will be given priority for registration.

Yes

2. *

I acknowledge and agree that, by virtue of participation in the 2025 International Conference on Family Planning (ICFP), recorded audio and/or video footage, livestreams, photographs, or other images of my likeness and any scientific presentations that I may present may be recorded or live streamed, or made available to the William H. Gates Sr. Institute (the Institute) to be utilized digitally or in print. I grant to the Institute all rights to recorded audio and/or video footage, photographs, or other images of my likeness and scientific presentations that I make for the perpetual, exclusive and unencumbered right to use, edit, reproduce, distribute, telecast, livestream, publish and otherwise exhibit worldwide, including excerpts, in any and all forms of media now known or hereafter devised. Further, the Johns Hopkins University (JHU) may syndicate or license this content on any platform in any of the above formats, with partners or platforms, present or in the future, of its choosing.

Yes

Previous

Next

4. Submitting a preformed panel



Co-authors

- The abstract submitter can also add up to eight abstract co-authors.
- Only the primary authors of the abstract can edit their respective abstracts within a panel.
- Edits can only be made before March 15, 2025 – 11.59 pm EST.

Add primary, presenting and co-authors

Here you can add primary, presenting and co-authors for this abstract.

Not an author yourself but submitting on behalf of author/s? Please check this box

Primary Author	Presenting Author	First Name	Last Name	Email Address ^o
<input checked="" type="radio"/>	<input checked="" type="radio"/>	Steffany	Vucetich Valdivia	svuceti1@jh.edu

[Add Co-Author +](#)

Previous

Save & submit later

Submit

Add Abstract

4. Submitting a preformed panel



Submitting

- To submit your form, after entering your co-authors and finalizing your responses, click “Submit” on the final page.
- Click on “Submit” before leaving the page or adding another abstract.
- You may also add another panel abstract submission by clicking “Add Abstract”. You may add up to 4 total abstracts per panel.
- After you have clicked “Submit” to submit your abstract, the primary author can edit the abstract until **March 15, 2025 11:59pm EST**.

Previous

Save & submit later

Submit

Add Abstract

5. Editing or withdrawing your abstracts



- By clicking on “My abstracts” you see all abstracts associated with your account.
- To edit abstract, one can use the green “edit abstract” icon.
- To withdraw the abstract, one can use the red “withdraw” abstract.

The screenshot displays the 'My Abstracts' section of a web application. At the top, there is a navigation bar with 'Home', 'My Abstracts', and 'Documents'. Below this, the 'My Abstracts' title is prominently displayed. The main content area lists two abstracts:

- Test Panel**: Abstract ID: ICFP2025104 | Panel ID: DEEWY46104 (Panel Intro). Primary Author: Ms. Steffany Vucetich Valdivia. Created On: January 21, 2025. Status: Not Submitted (Draft). Buttons: Withdraw (red), Edit Abstract (green).
- Test**: Abstract ID: ICFP2025103. Primary Author: Ms. Steffany Vucetich Valdivia. Created On: January 21, 2025. Status: Not Submitted (Draft). Buttons: Withdraw (red), Edit Abstract (green).

Red arrows from the text on the left point to the 'Edit Abstract' button for 'Test Panel' and the 'Withdraw' button for 'Test'.

Evaluation Criteria



- Criteria are the same for both individual and pre-formed panels
- Criteria and scoring are the same for research, program implementation and advocacy and accountability but applied slightly differently

Evaluation Criteria



Criteria	What do we mean?	Score 1 (low) – 5 (high)
Conference Relevance	To what extent does the topic align with the conference?	Low/ Med/ High
Track Relevance	To what extent does the topic align with the track?	1-5
Objective and Rationale	Is it clear what research/program/or advocacy action is being summarized and why it is important?	1-5
Methodology/Approach	Is the research method, program design, or advocacy action appropriate for the objective?	1-5
Results/Key Findings	Are the results/anticipated results clearly presented? Are the key findings and conclusions based on the results?	1-5
Implications/ Sustainability	Are the implications of the research for policy/programs clear or are the outcomes of the project/advocacy action sustainable?	1-5
Innovation	Is the abstract contributing something new to the field?	1-5

Evaluation Criteria



- Read the evaluation criteria that are provided in the call for abstracts: <https://theicfp.org/2025-abstracts>
- More detail for research/program implementation/advocacy and accountability
 - Research:
<https://www.youtube.com/watch?v=RCYMEuemTpk&t=4s>
 - Program Implementation:
<https://www.youtube.com/watch?v=vs4nKLalpYQ>
 - Advocacy and Accountability:
<https://www.youtube.com/watch?v=gXwNfrugMrw>

Tips for Abstracts



- Don't focus the background only on what is known or already done. What is NOT known or done? **Why is your research, program, or advocacy needed?**
- Do not go over word limits
- You don't have to use every possible word but never leave a section blank or incomplete

Tips for Abstracts



- Abstracts do not have to have final results, but those with at least preliminary results generally score highest
- If you have no results yet, explain what you think you will find
- Don't just repeat results in the last section. **How does your research, program, or advocacy fill the gap you identified in the background?**

Tips for Abstract Submission



- Choose the right track.
- Highlight significance and knowledge contribution
 - Sometimes that can be what did NOT work. We can learn from failure but be clear what lessons are being learned. Don't try to make a failure a win just to get a presentation.
- Emphasize what is novel and significant about your work.

Additional Resources



- Links to detailed guidance
 - Individual Abstract Guidelines: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://theicfp.org/wp-content/uploads/2025/01/ICFP_2025_Call_For_Individual_Abstracts_EN_8_January_2025.pdf
 - Preformed Panel Abstract Guidelines: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://theicfp.org/wp-content/uploads/2025/01/ICFP_2025_Call_For_Preformed_Panels_EN_8_January_2025.pdf

More Examples



- Check out the research, program implementation, and advocacy and accountability webinars from ICFP 2022. Each one has abstract examples!
 - Research:
<https://www.youtube.com/watch?v=RCYMEuemTpk&t=4s>
 - Program Implementation:
<https://www.youtube.com/watch?v=vs4nKLalpYQ>
 - Advocacy and Accountability:
<https://www.youtube.com/watch?v=gXwNfrugMrw>



Thank You!
Merci !
¡Gracias!

Q&A

Please use the **Q&A function** to ask questions!

Veuillez utiliser **la fonction Q&R** pour poser vos questions !

Utilice **la función de preguntas y respuestas** para plantear sus dudas.

